

Application for Burial on Private Property (Outside of a Cemetery) Fraser Coast Regional Council Local Law No. 1 (Administration) 2011

IMPORTANT INFORMATION

Privacy Notice: In using this form you are providing personal information such as name and contact details. This information will be used only for the purpose for which the completion of this form is intended, and will only be accessed by persons who have been authorised to do so. Your personal information is handled in accordance with the *Information Privacy Act 2009*.

FEES & CHARGES INFORMATION

The following fees apply to an Application for an Approval to Bury Human Remains on a Private Property (outside of a Cemetery). Please refer to the Fees and Charges Schedule in place at the time of making this Application for fee amounts. The Fees and Charges Schedule for the current financial year can be accessed on Council's website.

Application Fee - this fee applies to the lodgement and assessment of the Application and one site inspection* prior to issuing an Approval for Burial on a Private Property.

**Please note: any additional follow-up inspections to verify compliance may incur an additional inspection fee.*

DEFINITIONS

Burial Right: A Burial Right is a right to be buried in a particular grave at a particular site, as approved by Council.

Section 1: APPLICATION TYPE	PBUR Application No. (Office use only):
Burial Rights on Private Property	<input type="checkbox"/> Yes OR <input type="checkbox"/> No
Transfer of Burial Rights on Private Property	<input type="checkbox"/> Yes OR <input type="checkbox"/> No

Section 2: APPLICANT DETAILS

Title:	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other: _____
Surname:	
Given Name/s:	
Address:	
Postal Address: <i>If different to above</i>	
Phone:	
Mobile:	
Email:	

Section 3: BURIAL RIGHT HOLDER

Complete this Section for new Applications (Section 4 below is to be completed for Transfer Applications).

Burial Right Holder:	<input type="checkbox"/> Applicant <input type="checkbox"/> Property Owner <input type="checkbox"/> Other
Surname:	
Given Name/s:	
Date of Birth:	
Place of Birth:	
Is the proposed Burial Right Holder Deceased?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date of Death: <i>(if applicable)</i>	
Cause of Death: <i>(Death Certificate required)</i>	
Address:	
Postal Address: <i>If different to above</i>	
Phone:	
Mobile:	
Email:	
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other

Section 4: TRANSFER OF EXISTING BURIAL RIGHTS

Complete this Section for an Application for the Transfer of Existing Burial Rights from one Holder to another.

Existing Burial Right Holder:	<input type="checkbox"/> Applicant <input type="checkbox"/> Property Owner <input type="checkbox"/> Other
Surname:	
Given Name/s:	
Date of Birth:	
Place of Birth:	
Address:	
Postal Address: <i>If different to above</i>	
Phone:	
Mobile:	
Email:	
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other

CONSENT OF BURIAL RIGHT HOLDER TO TRANSFER BURIAL RIGHTS

I, _____, as the existing Burial Right Holder, consent to the transfer of these rights to the person listed below as the new Burial Right Holder.

Signature: _____ Date: _____

New Burial Right Holder:	<input type="checkbox"/> Applicant <input type="checkbox"/> Property Owner <input type="checkbox"/> Other
Surname:	
Given Name/s:	
Date of Birth:	
Place of Birth:	
Is the proposed Burial Right Holder Deceased?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date of Death: <i>(if applicable)</i>	
Cause of Death: <i>(Death Certificate required)</i>	
Address:	
Postal Address: <i>If different to above</i>	
Phone:	
Mobile:	
Email:	
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other

Section 5: PROPERTY DETAILS WHERE REMAINS ARE TO BE BURIED OR PLACED

Address:		
Legal Description:	Lot No. _____ Plan No. _____	
Name/s of Property Owner/s:	Surname:	Given Name/s:
	Surname:	Given Name/s:
Location of Grave/Burial Site:	GPS Coordinates (if known):	

CONSENT OF PROPERTY OWNER/S (Attach additional pages to this application where there are more than two property owners)

I, _____, as the owner of the abovementioned property, consent to the remains of the deceased person listed in Section 3 or 4 above to be buried or placed as approved by Council at this property.

Signature: _____ Date: _____

ADDITIONAL OWNER/S CONSENT

I, _____, as the owner of the abovementioned property, consent to the remains of the deceased person listed in Section 3 or 4 above to be buried or placed as approved by Council at this property.

Signature: _____ Date: _____

Section 6: FUNERAL DETAILS	
Burial Date:	
Burial Time:	
Service Type:	<input type="checkbox"/> Graveside Only <input type="checkbox"/> Church and Graveside
Funeral Director:	
Funeral Company:	
Funeral Company Contact Name:	
Funeral Company Phone:	
Funeral Company Email:	
Funeral Company Postal Address:	

Section 7: SPECIAL ASSOCIATION OF THE DECEASED PERSON WITH THE REQUESTED PLACE OF BURIAL
<i>Council may only grant an approval for the burial of human remains on a private property (outside of a Cemetery) where it is satisfied that the deceased person has a special family, personal, cultural or historical association with the place in which their remains are to be buried or placed; or some other special reason. Consent must be provided by the owner of the land and anyone else with a registered interest in the land on which the remains are to be buried or placed.</i>
Describe the connection between the deceased and the proposed location of burial:

Section 8: ATTACHMENTS
<input type="checkbox"/> Property Plan – A property plan showing the property and surrounding areas; and
<input type="checkbox"/> Site Plan – A site plan showing the location of the burial location or gravesite on the property; and
<input type="checkbox"/> Death Certificate (if applicable); and
<input type="checkbox"/> Written Consent – for any additional Property Owners or persons with a registered interest in the land on which the remains are to be buried.

TERMS – APPLICANT’S OBLIGATIONS
All sections of this application must be completed and signed by the owner(s) of the land on which the remains are to be buried. In the instance the owner(s) is unable to sign this application then the written consent of the owner, and anyone else with a registered interest in the land, must be lodged with the application.
Burial Rights – A Burial Right is a right to be buried in a particular grave at a particular site as approved by Council. A Burial Right may be transferred by the mutual agreement of the Burial Right Holder and another person. Both parties must give agreement in writing.
The Applicant and Burial Right Holder must abide with all rules and regulations that may apply to the Burial on Private Property. Council may vary its rules and regulations at any time and in any manner deemed necessary.
On the death of the Burial Right Holder, the authority acting on behalf of the deceased must inform Council of the proposed burial date.
PLEASE NOTE: Advice given by the Applicants is relied upon by Council in good faith. Council does not accept any responsibility for allowing an interment that at a later date incurs dispute between family members.

Section 9: APPLICANT DECLARATION
I _____ declare that the information provided by me in this application is true and correct and I consent to the making of enquiries and exchange of information with authorities of any Local, State/Territory or Commonwealth department in regard to any matters relevant to this application.
Signature of Applicant:
Date:

Office Use Only			
Receipt No.	Date Created	Declaration/s Completed/Signed	<input type="checkbox"/> Yes
Approval Application Number:	CSO Initials		