

Subordinate Local Law 1 (Administration) 2011

COMMERCIAL USE OF LOCAL GOVERNMENT CONTROLLED AREAS AND ROADS

PURPOSE OF FORM: This form will be used to process your application for Mobile Vending or Street Marketing/Tours.

Application for:

- Mobile Vending
 Street Marketing/Tours
 Transfer of Approval
 Amendment of Approval

For applicable fees and charges, please refer to page 3 of this Application Form.

Section 1 – Applicant details *(Complete for either Individual Applicant/s OR Registered Entity/Company only)*

Individual: Applicant's Name: Surname:

Given Names:

OR Registered Entity/Company Name:

ABN/ACN:

Contact Name:

Position in Company:

Residential/Registered Company Address:

Postal Address *(if different to above)*:

Telephone:

Mobile:

Facsimile:

Email:

Section 2 – Activity Details *(Please attach additional pages to this application form if required)*

Name of premises/areas for activity operations:

Street address:

Type of vehicle / stand / stall:

Vehicle registration number:

Vehicle registration details: Model:

Make:

Year:

Colour:

Proposed storage location of vehicle/stall:

Food licence number *(if applicable)*:

Products to be sold:

Section 3 – Duration of proposed activity

Duration for which approval is required: From: (date) _____ To: (date) _____

Days: All or Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Time of day: from ____:____ am/pm to ____:____ am/pm

Section 4 – Advertising

Do you intend to use advertising devices in connection with this activity? (e.g. A-Frame signage) Y N

Details of advertising devices to be used and proposed location of use:

Do you intend to use any amplification devices in connection with this activity? Y N

Details of amplification devices to be used, location of use and times of operation:

Section 5 – Standard public liability insurance

The applicant/s must:

- (a) for the duration of the term of the approval, maintain in full force and effect a standard public liability insurance policy:
 - (i) in the joint names of the approval holder and the local government; and
 - (ii) covering their respective rights, interests and liabilities to third parties in respect of accidental death of, or accidental bodily injury to, persons or accidental damage to property; and
 - (iii) for an amount of no less than \$10 million for any single event; and
 - (b) prior to the commencement of the activity, provide the local government with a certificate of currency for the standard public liability insurance policy; and
 - (c) indemnify the local government and the State against all actions, proceedings, claims, demands, costs, losses, damages and expenses which may be brought against, or made upon, the local government or the State as a result of the activity.
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Name of insurance company:

Amount: \$

Policy number:

Date policy expires:

Section 6 – Attachments

Please provide:

Attached

Detailed site plans/diagrams (i.e. google map images) for all proposed locations of operation (*only applicable for roadside vending/street stall and non-standard approval applications*).

Y / N

Vehicle/stall specifications, including dimensions, layout, any openings, service doors, annexes etc.

Y / N

Details of any advertising devices to be used, including type, dimensions, and location of installation.

Y / N

A copy of any other registration, licence, permit or approval required for the activity under any other law.

Y / N

If the activity involves playing live or taped performances, a copy of a casual licence from the Australasian Performing Rights Association.

Y / N

A certificate of currency for a standard public liability insurance policy, not less than \$10 million (for any single event) and indemnifying Fraser Coast Regional Council and the State from all liability.

Y / N

Section 7 – Declaration

I _____ declare that the information provided by me in this application is true and correct and I consent to the making of enquiries and exchange of information with authorities of any Local, State/Territory or Commonwealth Department in regards to any matters relevant to this application.

Signature of Applicant: _____ **Date:** _____

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Applicable Fees and Charges:

The following fees apply to a new Application for a Commercial Use of Roads Approval for Mobile Vending or Street Marketing/Tours:

Mobile Vending (in addition to a Food Business Licence, if required)

- **Application Fee**- this fee applies to the lodgement and assessment of the Application only, including any referrals to internal and external agencies; and
- **Annual Licence and Inspection Fee**- this fee applies to the issuing of a licence/approval for the stated term and all routine inspections* to be undertaken during the period for which the licence/approval is valid. (An application for a new Mobile Vending Approval must be accompanied by the Application Fee AND the Annual Licence and Inspection Fee).

Street Marketing/Tours (minor activities involving commercial use of footpaths and roads)

- **Application Fee**- this fee applies to the lodgement and assessment of the Application only, including any referrals to internal and external agencies; and
- **Annual Licence and Inspection Fee**- this fee applies to the issuing of a licence/approval for the stated term and all routine inspections* to be undertaken during the period for which the licence/approval is valid. (An application for a new Street Marketing/Tours Approval must be accompanied by the Application Fee AND the Annual Licence and Inspection Fee).

In addition to the abovementioned fees, for Non-standard Approval Applications (i.e. site-specific) an additional fee applies for each site listed on the application form to be assessed.

**Please note: any additional follow-up inspections undertaken to verify compliance may incur an additional inspection fee.*

Please refer to the Fees and Charges Schedule in place at the time of making this Application for fee amounts. The Fees and Charges Schedule for the current financial year can be accessed on Council’s website.

OFFICE USE ONLY			
Date: CSO Initials:	Amount Paid \$	Receipt Number:	Application Number: CUR-

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