

REQUEST FOR EXPRESSIONS OF INTEREST (EOI) - LEASE OF LAND TO COMMUNITY GROUP/S

1. TIARO SPORTS & RECREATION GROUNDS

2. TAVISTOCK STREET SPORTS & RECREATION GROUNDS TORQUAY

Council is inviting Expressions of Interest from not-for profit incorporated community organisations which may want to lease the above sports and recreation land. **Please note that commercial use of the properties cannot be permitted.** Please see attached pages for the response form, maps and details.

Leases may be approved for individual groups or for shared use, however it must be noted that both properties may require the removal or transfer of assets owned by previous occupants, prior to a new lease being in place. This will need to be carried out at the expense of the respective community organisations i.e. they will need to meet all costs or apply for external grant funding. Council can assist by providing Letters of Support for the groups' funding applications, and the commencement date for the lease can be negotiated to allow time for funding to be obtained.

Any lease offered will be subject to Council approval and prepared in accordance with Council's Policy for leasing to Community Groups (Sport, Recreation, Arts and Culture and Community), available on Council's website. Lease fees are set at \$1 per year and concessions on general rates and other outgoings are available. It should be noted that all lease preparation costs will be the responsibility of the Lessee, and the successful group/s may need to obtain development approval prior to occupying the properties. Concessions on development application fees are available for eligible not for profit community groups.

Interested parties will need to undertake their own due diligence on the properties and should contact Council's Executive Manager Property & Commercial Services, Janet Campbell, on 0427 579 489, with any queries. The Development Services department can be contacted on 1300 794 929 to seek advice regarding Development Approval, building or health matters.

All Expressions of Interest must contain full details on all the following:-

- Details of the community organisation including contact details and office bearers
- Details regarding the membership of the community organisation e.g. number of members, number of adults and children
- Details regarding the proposed use of the property
- **Tiaro Grounds only** – full details of how shared use of the property will be encouraged and managed to ensure it is available for broad community use
- **Tavistock Street Grounds only** – full details of any proposed shared use arrangements
- A copy of the community organisation's Certificate of Incorporation
- A copy of the community organisation's Certificate of Currency with a public liability of \$20 million
- A copy of the community organisation's Financial Statements and advice regarding how funds raised are spent to benefit the community
- Acceptance that a lease will be offered on an as is/where is basis and that the group is responsible for undertaking all due diligence, and meeting lease preparation costs at its own expense
- Acceptance that, if successful, the group will be responsible for obtaining all approvals and funding all work prior to occupation
- Advice how ongoing operational costs will be funded

PLEASE NOTE: Further details may be required from community organisations once EOIs are received

Expressions of Interest must be marked "**Attention: Commercial & Leasing – Expression of Interest**" and emailed to Council at enquiry@frasercoast.qld.gov.au by no later than **COB Thursday 18 JUNE 2020.**

EXPRESSION OF INTEREST – SUBMISSION FORM

This submission is for a lease over Council land at

Name of Organisation:

Of (address):

Email: Phone/ Mobile:

Office Bearers: President: Secretary:

Treasurer: Other:

Membership: (Senior) Male: Female: (Junior) Male: Female:

Proposed use of the land:.....

.....

Do you propose shared use of the property: Yes / No (If Yes, please attach additional sheet containing full details as to how this will be encouraged and managed)

I/ We have attached a copy of our Certificate of Incorporation: YES / NO

I/ We have attached a copy of our Certificate of Currency: YES / NO

I/ We have attached financial statements, and full details regarding how funds raised by the group are used to benefit the community: YES / NO

I/ We accept that the land is offered on an as is/where is basis, and that we are responsible for undertaking all due diligence and meeting all lease preparation costs at our own expense: YES / NO

I/ We accept that, if successful, we will be responsible for obtaining all approvals, and funding all work prior to occupation: YES / NO (If Yes, please attach additional sheet containing full details as to how this will be funded)

I/ We have attached details on how ongoing operational costs will be funded: YES / NO

Please attach any further information that supports your Expression of Interest.

EXECUTION: *(Seal to be affixed if applicable)*

I/We hereby certify that I/we am/are the authorised representative/s of the above organisation and that I/We have authority to sign this document on its behalf. I/We have read and understood, and agree to abide by, all conditions of this Expression of Interest.

NAME: NAME:

POSITION:..... POSITION:

SIGNATURE: SIGNATURE:

DATE:

TIARO SPORTS & RECREATION GROUNDS

It is expected that the lease will be offered over the **whole of Lot 1 on MCH4893**, with the lease area being 3.237 hectares



TAVISTOCK STREET SPORTS & RECREATION GROUNDS TORQUAY

It is expected that a lease will be offered over part of Lots 1 and 4 on RP 35214, with the lease area being approximately 3.25 hectares

