



Australian Government
**Department of Industry,
Innovation and Science**

Business

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Building Better Regions Fund - Infrastructure Projects Stream Application Form

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Receipt

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Instructions

About Building Better Regions Fund

The \$297.7 million Building Better Regions Fund supports the Australian Government's commitment to create jobs, drive economic growth and build stronger regional communities into the future.

The program will run over four years from 2016-17 to 2019-20.

The program has been designed to achieve the following outcomes in regional and remote communities

- create jobs
- have a positive impact on economic activity, including Indigenous economic participation through employment and supplier-use outcomes
- enhance community facilities
- enhance leadership capacity
- encourage community cohesion and sense of identity.

The program will fund projects in regional Australia outside the major capital cities of Sydney, Melbourne, Brisbane, Perth, Adelaide, and Canberra.

The Infrastructure Projects Stream will support projects which involve the construction of new infrastructure, or the upgrade or extension of existing infrastructure that provide economic and social benefits to regional and remote areas.

Completing this form

Please read the [Program Guidelines](#) before completing this application form.

Attachments

Your application to the Building Better Regions Fund requires a number of mandatory attachments to support your case for funding. You will need to upload these documents into a specially created folder in the Microsoft application, Office365. The Office365 folder will be linked to this application form and will only be accessible by yourself and departmental officers responsible for managing your application.

If you do not already have an Office365 account, please go to signup.live.com and create one before you commence the form.

Disclosure of information

The Commonwealth's use and disclosure of your information (provided in this application or otherwise) is set out in the Building Better Regions Fund [Program Guidelines](#).

Google Places

The address search fields in this form use Google Places to help fill in the address details. By using this feature you agree to be bound by [Google's Terms of Service](#) and are subject to [Google's Privacy Policy](#).

Getting help

If you require assistance completing this application form please contact us on 13 28 46 or at business.gov.au. Our website and staff can help you with forms, finding business information and services and allow you to provide feedback, comments or suggestions.

You should also read the [Program Guidelines](#) and sample grant agreement before completing an application. View these documents at business.gov.au.

Requirements

This form functions best when it is completed using the most recent version of your internet browser. This form is not compatible with Internet Explorer 8 or earlier browsers. If you are using an earlier browser version, you may have difficulty in displaying the form correctly or it may not display at all.

Unsubmitted forms

You can save your unsubmitted form by clicking SAVE FOR LATER at the top of this form.

This form has a Tracking Code displayed in the top right corner. Please make a note of this Tracking Code for your records. The Tracking Code is required to reopen your saved form and you will need to provide this code if you require assistance with your form.

Incomplete, unsubmitted forms are retained until the closing date for the round (28 February 2017) before being deleted.

Submitting your form

Applications may be submitted at any time up until 5.00pm local time on 28 February 2017.

You will be provided with a receipt to confirm that your submission has been successful. Please keep this receipt for your records by using the "Download the form and receipt" link or by emailing yourself a copy of the receipt and submission. Both of these options are available in the "To keep a copy of the completed form" box on the Submission Complete page.

If you have any enquiries relating to submission of your form, you will need to provide your receipt number.

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Eligibility

Eligibility

This section will help you determine whether you are eligible to apply for the program.

Does your organisation have an ABN? *

For trustees applying on behalf of a trust, this refers to the ABN of the trust.

Yes

No

Is your organisation one of the following not for profit organisations? *

You will be required to provide evidence of your not for profit status later in the form. Please note, you must have been established for at least two years to apply for this grant.

Registered with the Australian Charities and Not-for-profits Commission

State or territory incorporated association

You have governance documentation that includes not for profit clauses or statements, and non-distribution of dissolution clauses.

None of the above

Is your organisation a local governing body? *

A local governing body as defined by the Local Government (Financial Assistance) Act 1995. For the purposes of the program, the following organisations are also considered local governing bodies:

- Anangu Pitjantjatjara, Maralinga, Gerard, Nepabunna and Yalata local governing bodies in SA
- Cocos (Keeling) Islands Shire Council
- Lord Howe Island Board
- Norfolk Island Regional Council
- The Outback Communities Authority
- The Shire of Christmas Island
- The Silverton and Tibooburra villages in NSW
- The Trust Account in the NT
- ACT Government.

Yes

No

Is your project located in an eligible area? *

An eligible area is outside of the major capital cities of Sydney, Melbourne, Brisbane, Perth, Adelaide, and Canberra as defined by the Australian Bureau of Statistics Significant Urban Area boundaries.

Please use the [mapping tool](#) to determine the eligibility of your project location. Information from the mapping tool will be required throughout your application. We advise you to keep the mapping tool open.

- Located in an eligible area
- Located in an excluded area

Is your project a capital project involving one of the following? Please select the primary activity: *

- Construction of new infrastructure
- Upgrade to existing infrastructure
- Extension of existing infrastructure
- Repair/Replacement of infrastructure

Have you started or are contracts in place for the project activities at the time of application? *

In order to be eligible your project must be ready to commence within 12 weeks of executing the grant agreement.

If your project is still in the planning or concept stage your application may be eligible for funding, but may not be as competitive as projects that are further progressed in their planning. In this case it is recommended that you further develop your project and consider submitting an application for consideration in future funding rounds.

- Yes
- No

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Applicant information

Joint application

Joint applications by two or more entities are acceptable, provided you have a lead applicant who is the main driver of the project, is eligible and is making a cash contribution to the project.

Is this a joint application? *

Yes

No

Type of applicant

In this section you must indicate what type of entity you operate under.

All entities must have an ABN.

Select which type of entity your organisation is: *

not for profit organisation

a local governing body

Applicant details

Enter your ABN and click the Validate button to retrieve your registration details.

Australian Business Number (ABN) *

19 277 850 689

Australian Company Number (ACN)

The entity name refers to the name that appears on all official documents or legal papers. The entity name may be different from the business name.

Entity Name *

Fraser Coast Regional Council

Your business may have registered one or more business names. If you operate under a business or trading name you can enter alternate name(s) here. If your business or trading name is not listed here select 'other'.

Business/Trading Name

GST Registered

ANZSIC details

What is the applicant's main business activity under the Australian and New Zealand Standard Industrial Classification (ANZSIC)?

The Australian and New Zealand Standard Industrial Classification (ANZSIC) is a classification system used by government to group data about organisations based on their primary business activity.

The ANZSIC codes and titles are available from the [Australian Bureau of Statistics \(ABS\) website](#). Phone 13 28 46 if you require

assistance.

ANZSIC division *

O Public Administration and Safety

ANZSIC class

7530

Address details

Provide your Organisation Street Address (Australian Head Office)

Google Places - start entering your address to search Google Places and if found will auto fill the fields below. If not found, please enter the address details directly in the fields below.

Address Line 1 *

77 Tavistock Street

Address Line 2

Address Line 3

Suburb *

Torquay

State *

QLD

Postcode *

4655

Is the Postal Address the same as the Organisation Street Address entered above? *

Yes

No

Provide your Postal Address

Google Places - start entering your address to search Google Places and if found will auto fill the fields below. If not found, please enter the address details directly in the fields below.

Address Line 1 *

PO Box 1943

Address Line 2

Address Line 3

Suburb *

Hervey Bay

State *

QLD

Postcode *

4655

Provide your organisation's website address

www.frasercoast.qld.gov.au

Contact person

The contact person identified below will be the person that the application document upload instructions and login will be associated with.

Title

Ms

First name *

Maria

Last name *

Carkagis

Contact phone *

0741974561

Email address *

maria.carkagis@frasercoast.qld.gov.au

Project location

Your project location is determined by its latitude and longitude.

Your project location will determine your project's remoteness classification. If your project has multiple sites, choose your most remote site as your project location to ensure you receive the appropriate remoteness classification. You should record each project site.

Where there is a mix of regional and remote locations, we will consider your entire project location as remote for the purposes of the co-funding requirement.

Is the above listed head office address your project location? *

Yes

No

Project location

Google Places - start entering your address to search Google Places and if found will auto fill the fields below. If not found, please enter the address details directly in the fields below.

Address Line 1 *

Charlton Esplanade

Address Line 2

Address Line 3

Suburb *

Pialba

State *

QLD

Postcode *

4655

Enter the latitude and longitude of your project in the format latitude,longitude. This can be copied directly from the mapping tool once you have located your project on the map.

Provide the latitude and longitude of your project location. [Click here](#) to access the mapping tool that will help you determine the longitude and latitude of your project.

Latitude and Longitude *

-25.27918,152.84111

Do you have additional project site locations? *

Yes

No

A project site address must be a street address, not a postal address.

Latest financial year figures

Has the applicant existed for a complete financial year? *

Yes

No

Select the latest complete financial year. *

2015/16

Latest Financial Year Figures

We collect the following data from all applicants across all grant programs. We use this data to better understand your organisation and to help us develop better policies and programs.

All amounts in the table below must show a whole dollar value e.g. \$1 million should be presented as \$1,000,000. The turnover value must be that of the entity that is making the grant application (the 'applicant'), regardless of whether the entity belongs to a consolidated group for tax purposes.

FY 2015/16

Sales Revenue (Turnover) * Not applicable

Total revenue from the sale of goods and services, as reported in the applicant's Business Activity Statement (BAS).

Export Revenue * Not applicable

Total revenue from export sales, as reported in the applicant's Business Activity Statement (BAS).

R&D Expenditure * Not applicable

Expenditure on Research and Development, i.e. creative work undertaken on a systematic basis in order to increase the stock of knowledge, including knowledge of man, culture and society, and the use of this stock of knowledge to devise new applications.

Taxable Income * Not applicable

Taxable income or loss as per the Applicant's Business Income Company Tax Return Form.

Employees, including working proprietors and salaried directors (headcount) * Not applicable

Number of individuals who are entitled to paid leave (sick and holiday), or generate income from managing the business.

Independent contractors (headcount) * Not applicable

Number of individuals engaged by the business under a commercial contract (rather than an employment contract) to provide employee-like services on site.

Supporting documentation

Your application to the Building Better Regions Fund requires a number of mandatory attachments to support your case for funding. You will need to upload these documents into a specially created folder in the Microsoft application, Office365. The Office365 folder will be linked to this application form and will only be accessible by yourself and departmental officers responsible for managing your application.

If you do not already have a Microsoft Live or Office365 account, you must establish one before you complete the declaration below.

Go to <https://signup.live.com> to establish an account. You must use the Contact Person email address listed above to ensure the account, the attachment folder and this form are linked.

When you check the declaration checkbox below, instructions on how to access your BBRF attachments folder will be emailed to the contact person identified above.

It is recommended that document sizes be kept to a minimum to reduce upload times.

To reduce the file size of documents you can convert the document to a PDF (by opening the document, selecting 'Save As' and choosing 'PDF (.pdf)' or by removing unnecessary images or creating a zip file.

Where only a part of the supporting document is relevant to the application, that part plus the cover and contents pages may be provided rather than the entire document. For example an excerpt from a master plan or feasibility study.

By checking the box below I understand, acknowledge and accept the following:

1. a folder location for the purpose of applying for this grant will be created and a link sent to the email address provided in the Contact Person section of this form;
2. the location is on an Australian Government security certified hosted solution that will only be accessed by the applicant and Australian government authorised officers;
3. I have established a Microsoft Live or Office365 account which will allow me to access the folder location to which I will upload my supporting documents for this application;
4. I am responsible for the safekeeping of my user credentials and the use of my Microsoft Live or Office365 account with respect to this grant application.

I understand, acknowledge and accept the above and would like to continue with my application *

If you have not received an email within the next hour, please check your junk mail or spam folder, and if email is not there, contact business.gov.au on 13 28 46.

Project details and funding

Project title and description

If your application is successful, the details you provide below will be published on the departmental website. Published project details will include:

- name of the applicant
- title of the project
- a description of the project and its intended outcomes
- amount of funding awarded.

Provide a project title. *

If the application is successful, this project title may be used by the Australian Government in published material.

Pialba Youth Precinct Project - Esplanade, Pialba, Hervey Bay

Provide a brief project description for publication on our website. *

Please provide a brief overview description of the project outcome to be used in media releases, launches and other promotional documents. Ensure your project description focuses on what the project expects to achieve through implementation. Explain what it is you are going to do and how it will benefit your region or community.

The Hervey Bay Esplanade Tourist Precinct Master Plan, identified the Pialba Precinct as being "A Place for Adventure".

In identifying and planning for this area, the following principles were identified:

- Become a CBD Gateway;
- A place to hold boutique seaside events;
- Provide City-wide Adventure;
- Be a place for youth; and
- Respect for the site.

The Pialba Precinct Master Plan outlined the potential for a new skatepark, adventure playground, enhancements to seafront oval, additional water slide for Wetside and additional and re-arrangement of carparking facilities to service the additional activities.

Project outputs

Summarise the individual items that will be delivered on completion of the project, e.g. 25 new runway lights, 1 km extension to runway, terminal extension to accommodate 20 additional retail outlets. *

This project will deliver:

- A regional Skate Park facility
- Revitalized Basketball facility
- Various elements of park furniture
- Restored and enhanced Stage area for major and minor regional events
- An additional 100 off street car parking spaces to cater for the improved and new facilities.

Project employment

What is the total expected full time equivalent employment (employees and independent contractors) generated during the project period *

20

How many of these employees do you anticipate will be indigenous *

1

What is the total expected full time equivalent long term employment (employees and independent contractors) generated following the project period *

2

How many of these employees do you anticipate will be indigenous *

0

Project duration

You must be ready to commence your project within 12 weeks of executing a grant agreement with the Commonwealth.

Estimated start date

01 Jul 2017

Estimated end date

30 Apr 2018

Remoteness and exceptional circumstances

This section is to enter information on your project's remoteness classification and case for exceptional circumstances.

Remoteness classification

You identified your project location in the Applicant Information section of this form. Your project location (latitude and longitude) determines your remoteness classification. The criteria for the remoteness classification is based on the Australian Bureau of Statistics' Remoteness Structure under the Australian Statistical Geography Standard.

It is very important that you specify the correct remoteness classification. An error may cause your co-funding to be inadequate and your application to be considered ineligible. If your project includes multiple site locations and there is a mix of regional and remote classifications we will consider your entire project location as remote for the purposes of the co-funding requirement.

What is the remoteness classification of your project location? *

[Click here](#) to access the mapping tool that will help you determine the remoteness classification of your project location.

Major Cities of Australia (included area)

Inner Regional

Outer Regional

Remote

Very Remote

For projects classified as Major Cities of Australia (included area), Inner Regional or Outer Regional, the Co-Funding Requirement is a cash contribution on at least a 1:1 basis (i.e. for every dollar of grant funding requested, you must contribute one dollar of co-funding).

For projects classified as Remote or Very Remote, the Co-Funding Requirement is a cash contribution on at least a 3:1 basis (i.e. for every three dollars of grant funding requested, you must contribute one dollar of co-funding).

Are you applying for an exceptional circumstances exemption to allow you to seek up to 100% grant funding for eligible activity costs for your project? *

Exceptional circumstances may include:

- *Drought and/or disaster declaration*
- *Limited financial capacity of the local council*
- *Impact of industry decline*

- Significant recent change in population or community demographics
- Other exceptional circumstances.

Before you consider seeking an exemption, note:

- Exemptions will only be granted in very limited circumstances
- If an exemption is not granted your application will be ineligible and there will be no opportunity to resubmit your application in the same funding round
- All applications, including those granted an exemption, will be assessed against each of the merit criteria. Applications without co-funding may receive a lower score against the 'value for money' criterion (merit criterion 3)
- You are encouraged to leverage cash contributions, community partnerships and in-kind contributions, even if you seek an exemption, to strengthen your application and increase your score against the 'value for money' criterion.

Yes

No

Based on the information you have provided you are claiming the following co-funding requirement up to **50%**. This co-funding requirement will be used in calculations later in this form. It is very important that you specify the correct remoteness classification. An error may cause your co-funding to be inadequate and your application to be considered ineligible.

Please identify your Local Government Area

[Click here](#) to access the mapping tool that will help you determine your Local Government Area.

Fraser Coast Regional Council

Project activities

Provide details of your project activities. If your application is successful, these activities will form the basis of the milestones in your grant agreement.

The dates for the activities must fall between your estimated project start and end dates.

Note: your project will not be able to start until you have all relevant regulatory approvals.

Activity 1

Activity title *

Design and Development Approvals

Activity description *

Concept to detailed designs and regulatory approvals through Council as the Assessment Manager with SARA as a referral agency

Estimated start date *

01 Jul 2017

Estimated end date *

31 Jul 2017

Activity cost (\$A) (ex GST) *

\$15,000

Activity 2

Activity title *

'Design and Construct' Tender Process - Skate Park

Activity description *

Tender processes

Estimated start date *

01 Jul 2017

Estimated end date *

31 Jul 2017

Activity cost (\$A) (ex GST) *

\$0

Activity 3

Activity title *

Manufacture of Skate Park Components

Activity description *

Successful tenderer to fabricate Skate Park elements off site

Estimated start date *

01 Aug 2017

Estimated end date *

30 Oct 2017

Activity cost (\$A) (ex GST) *

\$0

Activity 4

Activity title *

Construction of Skate Park

Activity description *

Delivery to site and construction / installation

Estimated start date *

14 Nov 2017

Estimated end date *

28 Feb 2018

Activity cost (\$A) (ex GST) *

\$600,000

Activity 5

Activity title *

Construct pathways and landscaping

Activity description *

On site works - across the whole project site including landscaping, pathways and park structures and street furniture

Estimated start date *

01 Apr 2018

Estimated end date *

30 Apr 2018

Activity cost (\$A) (ex GST) *

\$516,155

Activity 6

Activity title *

Seafront Oval - improvements to Basketball Court

Activity description *

Restoring, resurfacing and re-marking of existing basketball court

Estimated start date *

17 Jul 2017

Estimated end date *

31 Jul 2017

Activity cost (\$A) (ex GST) *

\$10,000

Activity 7

Activity title *

Seafront Oval - Stage enhancements

Activity description *

Refurbishment, Painting, Outdoor screen installation

Estimated start date *

01 Aug 2017

Estimated end date *

31 Dec 2017

Activity cost (\$A) (ex GST) *

\$533,000

Activity 8

Activity title *

Detailed Design and Construction tender - Off Street Car Parking

Activity description *

Additional 100 car parks to service the enhanced Skate Park, Basketball Court and Seafront Oval

Estimated start date *

01 Jul 2017

Estimated end date *

30 Sep 2017

Activity cost (\$A) (ex GST) *

\$42,168

Activity 9

Activity title *

Construction Works, Supervision and Contingencies - Off Street Car Parking

Activity description *

Construction of 100 off street car parks

Estimated start date *

14 Oct 2017

Estimated end date *

28 Feb 2018

Activity cost (\$A) (ex GST) *

\$918,619

Total Activity Costs

\$2,634,942

Project budget

Provide details of your total eligible project costs over the life of the project to be paid for with grant funding and co-funding. You should also provide details of costs not covered by the grant and co-funding.

Amounts must be GST exclusive. We only provide grant funding based on eligible activities. Refer to the [Program Guidelines](#) for guidance

on eligible activities.

Purchase of materials

Description	FY 2017-18	FY 2018-19	FY 2019-20	Total
As per Cost estimate	\$2,470,406			\$2,470,406
Total purchase of materials	\$2,470,406	\$0	\$0	\$2,470,406

External labour hire

Description	FY 2017-18	FY 2018-19	FY 2019-20	Total
As per Cost estimate	\$80,200			\$80,200
Total external labour hire	\$80,200	\$0	\$0	\$80,200

Plant and equipment hire

Description	FY 2017-18	FY 2018-19	FY 2019-20	Total
	\$0			\$0
Total plant and equipment hire	\$0	\$0	\$0	\$0

External consulting costs

Description	FY 2017-18	FY 2018-19	FY 2019-20	Total
As per Cost estimate	\$84,336			\$84,336
Total external consulting costs	\$84,336	\$0	\$0	\$84,336

Summary budget

Description	FY 2017-18	FY 2018-19	FY 2019-20	Total
Purchase of materials	\$2,470,406	\$0	\$0	\$2,470,406
External labour hire	\$80,200	\$0	\$0	\$80,200
Plant and equipment hire	\$0	\$0	\$0	\$0
External consulting costs	\$84,336	\$0	\$0	\$84,336

Total project costs

\$2,634,942

\$0

\$0

\$2,634,942

Other project costs not covered by the grant and co-funding

Description	FY 2017-18	FY 2018-19	FY 2019-20	Total
				\$0
Total other project costs	\$0	\$0	\$0	\$0

Source of funding

Complete the table below to show how you will fund the eligible project costs.

Amounts must be GST exclusive. Note, the minimum grant amount under the program is \$20,000 and the maximum grant amount is \$10 million.

Grant amount sought (\$A)

\$1,317,471

Other Commonwealth government funding (\$A)

\$0

Total Commonwealth government funding (\$A)

\$1,317,471

Grant percentage of eligible costs (%)

50.00

Contributions

To describe your funding strategy for the project, complete the fields below.

Enter cash and in-kind contributions from you, the applicant, and any other contributors.

Contribution 1

Contributor *

Fraser Coast Regional Council

Co-funding (Cash) - If the contributor is not providing a cash contribution, please enter '0'

\$1,317,471

In-kind description - If the contributor is not providing an in-kind contribution please enter 'NA'

NA

Value of in-kind - If the contributor is not providing an in-kind contribution please enter '0'.

\$0

Total Contribution Amount

\$1,317,471

Contributions summary

Total Co-funding (Cash)

\$1,317,471

Total value of in-kind

\$0

Evidence of contributions

You must provide a letter from each contributing organisation listed above evidencing the contributions. A sample letter is available at business.gov.au. Go to the BBRF Infrastructure Projects Stream page, key documents section. An authorised person completing the applicant declaration is sufficient confirmation for the Applicant's contribution.

Evidence to support your project budget

You may upload evidence to support your project budget, for example, supplier quotes, contractor quotes, invoices, etc.

These documents can be uploaded into the folder created for your application.

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Merit criteria

To be competitive you will need to score highly against each merit criterion. We will assess your application against the indicators listed beneath each merit criterion. The merit criteria are weighted. The amount of detail and supporting evidence you provide should be in line with the project size, complexity and grant amount requested.

Your response to each criteria should provide a complete picture of your claims. Supporting documents can be provided as evidence of your claims. Documents are to be uploaded into the folder created for this application.

Merit criterion one - Economic Benefit (15 points)

The economic benefit your project will deliver to the region during and beyond the construction phase *

Economic benefits for a region may cover increases in economic activity, improvements in productivity, wider access to markets or fairer and more equitable economic outcomes. Examples of how your project could demonstrate these economic benefits include:

1. increasing the number or value of jobs, new businesses or the production of goods and services in the region (this includes direct and indirect opportunities created through the project)
2. providing opportunities for growth in existing sectors, e.g. tourism, agriculture, manufacturing
3. the use of local suppliers and goods
4. increasing efficiency of the transport system or service delivery
5. increasing Indigenous economic participation – including Indigenous employment and supplier-use outcomes
6. the degree to which the project delivers benefits beyond the construction phase.

In responding to this criterion you must provide evidence to support your claims; this can include cost benefit analysis, economic modelling, etc.

The Pialba Youth Precinct project responds to existing need within the local community for additional capacity and higher quality recreational services for young people in Hervey Bay. It also delivers economic benefit to the Fraser Coast by expanding tourism product that has appeal for families who make up a significant portion of the domestic drive market. This development builds on existing infrastructure and provides opportunity for visitors to extend their stay, increasing expenditure in Hervey Bay. The Hervey Bay Esplanade Tourist Precinct Master Plan has been developed to guide the future development of Hervey Bay's foreshore areas, maximising the benefit to the community and providing for enhanced visitor experiences. The Pialba Detailed Master Plan addresses that area of the Esplanade which includes this project site. It seeks to build upon the success of the Wet Side Waterpark which has injected colour, fun and excitement into the Pialba foreshore, using this feature as a catalyst for activating the wider precinct, attracting tourists and locals. Similarly, the quality of design of the All Abilities Playground can also act as a key activation focus for the precinct. In order to capitalise on these successful facilities it is proposed to establish a new 'place for adventure' between these locations. The works to be undertaken in this project include Skate Park development, Seafront Oval enhancements and expansion of Car parking. Other elements of this Pialba Master Plan are being funded by Council with the support of state government subsidy funding. The initial economic impact of these works will be the construction project injections in to the regional economy. The direct addition of \$2.635 million annual output through this project in the Civil Engineering Construction sector would lead to a corresponding direct addition of 2 jobs in this construction sector. From this direct expansion in the economy it is anticipated that there would be flow on effects into other related intermediate industries, creating an additional 7 jobs. This addition of jobs in the local economy would lead to a corresponding increase in wages and salaries, a proportion of which would be spent on local goods and services, creating a further 1 jobs through consumption impacts. The combination of all direct, industrial and consumption effects would result in a total estimated increase of 10 jobs located in the Fraser Coast Region. A \$2.635 million output would lead to a direct increase in Value-added of \$1.04m. A further \$0.6m in Value-added would be generated from intermediate industries. There would be an additional contribution to the Fraser Coast Region economy through consumption effects as more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in Value-added of \$0.13m. The combination of all direct, industrial and consumption effects would result in an estimated addition in Value-added of \$1.77m in the Fraser Coast Region economy. The Fraser Coast Destination Tourism Plan 2014-2020 (TEQ) lists Sports and Events Tourism as a key target area for growth. Benefit will be achieved through:

- Increasing average visitor length of stay
- Increasing the Region's share of event visitors
- Increasing repeat visitation

- Growth of existing markets
- Establishing Hervey Bay as a leading Queensland events destination will attract new event visitors and expenditure via new events, and growing the impact and sustainability of existing events.
- There are a significant number of youth based sporting events hosted in Hervey Bay. Fraser Coast Tourism and Events (Andrew Dower, Senior Events Coordinator) advise that there are 15 events already booked for the 2017 year that attract visitors (young people) to Hervey Bay and up to 30 events in total.
- Tourism and Events Queensland Destination Growth Priorities include securing funding for major public works for tourism oriented projects that also deliver broader community benefits, and working with Council to progress the foreshore master plan.

Merit criterion two - Social Benefit (10 points)

The social benefit your project will deliver to the region during and beyond the construction phase *

Social benefits for a region may cover increases in regional amenity, improving community connections and inclusion and providing opportunities for learning and knowledge creation. Examples of how your project could demonstrate these social benefits include:

1. making a region a more attractive place to live
2. improving community connections and social inclusion
3. supporting or protecting local heritage and culture
4. strengthening community institutions, governance and leadership capacity
5. increasing community volunteering
6. the degree to which the project delivers benefits beyond the construction phase
7. addresses disadvantage within the community.

In responding to this criterion you must provide evidence to support your claims; this can include letters of support, community consultation or socio economic data.

The development of the Pialba Master Plan will enhance regional amenity, building on the earlier development of the Wet Side Water Park and the All Abilities Playground. Following community consultation, goals for the project to develop the Hervey Bay Foreshore Esplanade Master Plan were identified as:

- Identifying place-making and revitalization opportunities to give a clear sense of place and identity for each of the precincts;
- Seeking to maximise the level of activation and excitement, and economic opportunities in each precinct;
- Celebrating the wonderful features that already exist in each precinct and identifying ways to improve their setting and maximise their potential;

The guiding principles of the Detailed Pialba Foreshore Esplanade Precinct Master Plan endorsed by Council were to provide a CBD Gateway that includes space to hold boutique seaside events while providing a City-wide adventure space that can be a place for youth; and which respects the physical attributes of the site.

This project will deliver a range of active recreational facilities including:

- The upgrade of the existing facility to a regionally significant Skate park
- Ping pong tables / parkour activity elements
- Restoration of a tennis half court
- The provision of shaded areas
- Enhancements to Seafront Oval to maximise usage for events
- Enhanced off-street parking to service these combined activity areas and provide spill-over parking for events at Seafront Oval and for Wet Side in peak usage
- Reinforced access to Seafront Oval for event management vehicles and food vendors
- Better connections of this space to the Pialba CBD area and between elements within this space
- Enhanced and managed beachside access
- Development of public transport wait area

This project which continues the development of the beach-side Esplanade into a vibrant place for the community to meet, for events to take place, and for visitors to explore, will generate significant community pride and improved facilities for young people who make up almost 20% of the City population.

It will become a place where people can come from far and wide to enjoy a vibrant collection of well connected and regionally significant adventure play areas. It will become a place for youth of all ages to feel excited, exhilarated and challenged.

Seafront Oval is the region's major events venue hosting major regional events, including sporting events, competitions and carnivals. Further development of this area

- Provides an opportunity for the local and regional residents and community to showcase their talent.
- Increases awareness of Fraser Coast and the catchment area in broader society, showcasing the region and highlighting why the

region is a good place to visit, live and/ or do business.

- Provides opportunities for locals and visitors to experience firsthand high profile events to the region. This can be an important element to developing and cementing aspirations and goals in local youth.
- The high quality play and recreation facilities adjacent to the Oval will provide an enhanced experience for all participants as well as spectators, resulting in an amenity benefit for users of the Pialba facilities.
- The development of this project's facilities represents a significant recreation precinct providing high quality amenities that meet the needs of the existing and future local, regional and visitor population.

Merit criterion three - Value for money (5 points)

The value for money offered by your project *

You may demonstrate the value for money through identifying:

1. the extent to which the project leverages additional funding (this includes cash contributions above the co-funding requirement and in-kind contributions)
2. the extent to which the project leverages additional partnerships
3. the likelihood of the project going ahead without the grant funding. Explain how the grant will impact the project in terms of size, timing and reach.

The staged redevelopment of the Hervey Bay Foreshore through the activation of the Hervey Bay Foreshore Master Plan has the support of the business community, Fraser Coast Regional Council, and the State and Federal governments. Sharing the financial burden means that all sectors contribute to this significant project to stimulate economic activity and job creation resulting in facilities development that serve the needs of the local and regional population and a growing tourism market.

As the investment by the government develops the public facilities, private investment in partnership with the regional authorities is enhancing business activities along the foreshore. In turn, the provision of improved services is driving an increase in business demand. The overall Esplanade Development is a catalyst project that is driving further commercial development in the adjacent areas which is resulting in increased visitation to and usage of the growing range of facilities being provided.

Tourism and Events Queensland have indicated that the development of the Hervey bay Foreshore Esplanade Master Plan is critical to the growth of tourism in the region. In order to meet the 2% growth needed to achieve the Tourism 202 goals, the region needs to cement existing events and attract new events and cater for the largest market segment – the Drive Market.

The overall development of the Pialba Youth Precinct includes other elements such as a new regional Adventure Playground and the expansion of the WetSide Water Park to include two new adventure styled slides. These project elements are the subject of funding applications currently being assessed by the Queensland State Government.

There has been a concerted effort by Fraser Coast Regional Council in recent years to upgrading the external pedestrian ways in this area and facilitating better pedestrian links from the beachside Esplanade to the Pialba shopping precinct.

Without this subsidy support, this project will not progress at the present time, but will be put back to join other capital works projects in Council's future budget deliberations.

Merit criterion four - Project delivery (5 points)

Your capacity, capability and resources to carry out the project *

You may demonstrate this through identifying:

1. your readiness to commence the project with appropriate approvals planned for or in place
2. your track record with similar projects including managing similar grant funding
3. your access to people with the right skills and experience
4. your access to infrastructure, capital equipment, technology, intellectual property
5. how you will operate and maintain the infrastructure and benefits of the project
6. a detailed project plan which includes addressing
 - scope
 - implementation methodology and how you will manage project dependencies
 - timeframes

- budget/costing
- risk.

In responding to this criterion you must attach a detail project management plan. Your plan can be uploaded into the folder created for this application.

Council is ready to commence this project. Detailed design, Project Plan and budget costings are in hand. The proposed works do not require any approvals.

Council has established credentials in engaging appropriate contractors to deliver this project, having delivered a number of stages of the Hervey Bay foreshore project to date. These works have included:

- The installation of a new youth adventure park with ropes courses, a flying fox and climbing activities and an enhanced project to expand the Wet Side Water Park with a water slide and other attractions are progressing under Queensland State funding subsidies
- Road improvements enhancing pedestrian connections on the Esplanade at Main Street
- Tree enhancement and lighting along the Seafront Oval frontage
- Refurbishment of the rotunda within Scarness with further enhancement of this area continuing
- Establishment of a family friendly space between at Scarness including the installation of additional beach stair access
- The enhanced beach entry and setting at the western edge of the Scarness Caravan Park
- Works to improve the visibility and access to the Disabled Access Ramp at Scarness
- Development of the Fraser Coast Streetscape Program to support building owners and businesses to enhance their assets
- A 1 km running loop at Torquay that connects with a distance marked section of boardwalk section and exercise pods
- The expansion of Nielsen Park West
- Refurbishment of the Tennis Court in Torquay
- The installation of a new Sound Shell stage at Pier Park in Urangan

Council manages the delivery of projects, including those that are undertaken with subsidy funding through established project management protocols. Significant infrastructure projects are overseen by the Manager, Priority Projects and Infrastructure Services senior personnel. Council officers supporting the project have significant knowledge and expertise in their chosen fields as follows:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

A detailed Project Plan is attached to the application covering the project scope, costings and risk management. Procurement and asset maintenance policies applicable to these works are also attached.

Completed stages of the Hervey Bay Esplanade Master Plan have been delivered on-time and on-budget.

Contractor engagement is managed under Council's Contract / Tender document (copy attached).

Supporting documents

Supporting documents

Earlier in your application you were sent an email prompting you to log into your Office365 account to allow you to upload documents to support your case for funding.

A checklist of your mandatory and optional documents is below.

Mandatory documents

You must upload all mandatory documents to the Office365 folder before you submit this application form. If you do not include all mandatory documents, your application will be considered ineligible.

Letters evidencing the cash or in-kind contribution from each contributing organisation or individual. They must be:

- On the organisation's letterhead
- Signed and dated by an authorised person
- Set out the value and timing of contributions and any conditions attached.

For Other Commonwealth government funding, a letter of offer or grant agreement would be acceptable.

I have uploaded this attachment *

Business case

I have uploaded this attachment *

Project Management Plan which addresses

- scope
- implementation methodology
- timeframes
- budget/costing
- approvals

I have uploaded this attachment *

Asset Maintenance/ management plan which includes evidence of how you will maintain the asset in a viable and operational state for at least the period identified at section 9.4 of the Program Guidelines

I have uploaded this attachment *

Risk Management Plan

I have uploaded this attachment *

Cost benefit analysis

I have uploaded this attachment *

Procurement plan

I have uploaded this attachment *

Optional documents

These are other documents that you may consider providing as part of your application.

- Evidence to support your claims against the Merit Criteria
- Evidence to support your estimated project costs and any confirmed regulatory approvals, eg supplier quotes, contractor quotes, invoices, etc
- Supplementary diagrams supporting your project.

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Contact details

Primary contact

Person authorised to act on behalf of the applicant. (Note: At least one phone number or mobile must be entered and all the remaining fields below are mandatory unless stated otherwise.)

Title

Given Name *

Family Name *

Position Title *

Please enter either a phone or mobile number *

Phone

Mobile

Email *

Provide the postal address of the primary contact.

Google Places - start entering your address to search Google Places and if found will auto fill the fields below. If not found, please enter the address details directly in the fields below.

Address Line 1 *

Address Line 2

Address Line 3

Suburb *

State *

Postcode *

Is the applicant the primary contact's employer? *

Yes

No

Feedback

How did the applicant hear about the program? *

- Advertisement
- Attend Public Forum
- Call Centre
- Direct Mail / Email
- Industry Group
- Internet
- Newspaper / Magazine
- Word of mouth
- Social Media
- Other

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Applicant declaration

Privacy and confidentiality provisions

I acknowledge that this is an Australian Government program and that the department will use the information I provide in accordance with the following:

- [Australian Government Public Data Policy Statement](#),
- [Commonwealth Grants Rules and Guidelines](#),
- [Program Guidelines](#),
- applicable Australian laws.

Accordingly, I understand that the department may:

1. share information in this application with other government agencies:

- (a) for purposes directly related to the administration and governance of the Program;
- (b) for any purposes including government administration, research or service delivery; and

2. publish non-sensitive information in this application in the public domain, including on the department's website;

unless otherwise prohibited by law.

I understand that where I am successful in obtaining a financial grant, the financial information that I provide for the purposes of payment will be accessible to Departmental staff and staff members and will be adapted and modified to be made suitable for use in the Department's accounts payable software system.

I confirm that I have read and understood the privacy, confidentiality and disclosure provisions outlined in the [Program Guidelines](#).

By checking this box I agree to all of the above declarations and confirm all of the above statements to be true *

Applicant declaration

I declare that I have read and understood the [Program Guidelines](#).

I declare that the proposed project outlined in this application and any associated expenditure has been endorsed by the applicant's Board or person with authority to commit the applicant to this project.

I declare that the information contained in this application together with any statement provided is, to the best of my knowledge, true, accurate and complete. I also understand that giving of false or misleading information is a serious offence under the *Criminal Code 1995* (Cth).

I declare that the applicant will comply with, and require that its subcontractors and independent contractors comply with, all applicable laws and regulations including the Building Code and WHS Schemes.

I understand that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that the Department of Industry, Innovation and Science (the department) may, during the application process, consult with other government agencies, including State and Territory government agencies, about the applicant's claims and may also engage external technical or financial advisors to advise on information provided in the application.

I acknowledge that if the Department is satisfied that any statement made in an application is incorrect, incomplete, false or misleading the Department may, at its absolute discretion, take appropriate action. I note such action may include excluding an application from further consideration; withdrawing an offer of funding; using the information contained in the application for a fraud investigation that would be consistent with the Australian Government's Investigations Standard and Fraud Control Guidelines and for management purposes and/or terminating any Agreement between the Commonwealth and the recipient including recovering funds already paid.

I agree to participate in the periodic evaluation of the services undertaken by the department.

I declare that I am authorised to complete this form and to sign and submit this declaration on behalf of the applicant.

I declare that I have in place the appropriate arrangements to manage project partners.

I approve of the information in this application being communicated to the department in electronic form.

By checking this box I agree to all of the above declarations and confirm all of the above statements to be true *

By including my name in this application it is deemed to be my signature for the purpose of this application *

State your name *

Maria Carkagis

State your email address *

maria.carkagis@frasercost.qld.gov.au

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Building Better Regions Fund Program (BBRF)

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Principal contact person

Title *	Given name *	Surname *
Ms ▾	Maria	Carkagis
Position *	Phone *	Email *
Grants Officer	07 4197 5849	maria.carkagis@fraserco

Project details

Project title *

Maximum 10 words.

Pialba Youth Precinct

Project description *

Summarise the main features, activities and outputs – maximum 60 words.

Project continues delivery of Hervey Bay Esplanade Tourist Precinct Master Plan including upgrading a regional Skate Park facility, revitalized basketball facility, additional sports furniture, enhanced stage area for major and minor regional events and enhanced off-street parking with additional 100 parking spaces to cater for the improved and new facilities and to provide flow-over parking for major events.

Project priority *

1 ▾

Project category *

Which best describes the proposed project?

Cultural/recreational ▾

Is this project considered capital works or non-capital works? *

- Capital works Non-capital works

Estimated project commencement date *

This date must be from 30 October 2017 onwards

01/11/2017



Estimated project completion date *

This date must be before 30 June 2019

30/05/2019



Project site address

Actual site address

- N/A - Project applies to the whole organisation

Street number/location *

Seafront Oval

Street name *

Charlton Esplanade

Town / suburb *

Pialba

Postcode *

4655

Latitude *

-25.279748

Longitude *

152.842629

State electorate *

Hervey Bay ▾

Federal electorate *

Hinkler ▾

Other information

agencies? *

Specify the department/agency the funding was provided by, program, amount, date approved, purpose.

No Yes

Provide details of the full time equivalent (FTE) jobs during construction and following completion of project

Construction/implementation

Post completion

Council FTE *

Contractor FTE *

Council FTE *

Contractor FTE *

2

18

1

0

Have whole life costs for the project and alternative projects been taken into account? *

Describe how the whole of life considerations have been taken into account for the preferred project options. Eg. asset management plans and maintenance costs

No Yes

Provide details *

This description should include the alternative options that were considered and why this option was chosen. If council has supporting documentation, please attach.

Optimum site for this project due to existing infrastructure in the immediate vicinity including a small skate bowl that no longer meets local or visitor demand. The Hervey Bay Esplanade Tourist Precinct Master Plan identifies the Pialba Precinct as 'A Place for Adventure' and outlines the activity elements covered in this application and other elements already under construction (adventure playground, new water slides). As such, this is the most appropriate siting for this project.

Provide details of how value for money for this project was assessed. *

How have costs been determined for this project? Demonstrate if a project decision making framework has been undertaken. If council has supporting documentation, please attach.

A Cost-Benefit Analysis has been undertaken for this project. (attached)
Cost estimates for the Skate Park and the Seafront Oval enhancements have been provided by Tract Consultants.
Cost estimate for the Off-Street Car Parking has been undertaken by Council's Infrastructure Design Office. (all attached)

The construction of the project will be undertaken by contract subject to AS2124.

Has council determined the project is a priority need and how it has clear benefits to the community? *

Provide details of community need being addressed by this project and how this need was identified (E.g. community consultation). Where relevant, include as attachments information from documents referenced. If council has supporting documentation, please attach.

No Yes

Provide details *

This project was developed with community consultation during development of the Hervey Bay Esplanade Tourist Precinct Master Plan. (excerpt attached)
It delivers against Council's Operational Plan under Community and Places and Spaces Goals.
The project builds on existing investment, providing more youth-focussed activities cementing the area as an 'Adventure Playground' for young people as identified in the Master Plan. Because of its open space, this area accommodates larger-footprint recreation activities.
Limited car-parking exists around the youth facilities and for events at the adjacent

Has council secured the land and has land tenure arrangements and any necessary approvals been confirmed to allow the project to proceed? *

Does the organisation own or control the land to be used for the project and, if not, does the organisation have permission to use the land concerned for the proposed project?

No Yes

Provide details *

The land on which this project is located is owned by Fraser Coast Regional Council and under lease to Wide Bay Water, a Commercial Business Unit of Council.

The proposed works require Development Approval. Regulatory approvals will be managed through Council as the Assessment Manager with SARA as a referral agency.

What experience does the Council have in delivering projects of this nature? *

This can be supported by listing similar projects previously undertaken. Does council have qualified project managers overseeing the project?

Council delivers public infrastructure projects valued at \$50 million - \$80 million annually and has established credentials in engaging appropriate contractors to deliver projects. Delivery of projects is through established project management protocols. This project will be managed by Council's Manager Priority Projects and supported by the Infrastructure Services Director and qualified senior personnel. Key personnel CVs are attached.

Complex construction projects delivered as implementation of the Hervey Bay Esplanade Tourist Precinct Master Plan include:

- * Installation of adventure park - ropes courses, flying fox and climbing activities;
- * Refurbishment of Rotunda and family friendly space at Scarness including additional beach stair access;

If approved, would this project be ready to commence upon notification of approval? *

Concept plans are complete and Council is ready to commence detailed design on this project.

With a Funding Agreement in place, Council is ready to

- * finalise Detailed Design,
- * make application for all approvals,
- * prepare Tender Documentation and
- * seek tenders on a Design and Construct basis for the Skate Park and the Seafront Oval enhancement and car-parking to undertake this project.

What program objectives and aims are you supporting? *

- meet community needs, contributing to sustainable and liveable communities
- align with state, regional and local priorities
- support economic growth, innovation and community development, increasing local job creation and training opportunities
- contribute to building safe, caring and connected communities, enhancing access to infrastructure and services
- support Queensland communities to be more resilient to natural disasters and reduce future expenditure on asset restoration
- support State and local government priorities with a particular emphasis on job creation
- support the delivery of infrastructure that meets community needs and increasing employment and growth for local communities
- protect natural and built environments
- encourage collaboration and resource sharing between local governments

Provide details of how the project supports the programs' objectives and aims *

This project meets current and future community needs identified in local and regional plans.

It provides increased physical activity opportunities and grows our Region's capacity to deliver infrastructure and events that provide for extended tourist stays and increased expenditure - creating opportunities for growth and new enterprises to develop in the service and commercial sectors, positively impacting on job creation and training opportunities for locals.

It aligns with State, Regional and Local Strategies and Plans priorities:
 Qld Drive Tourism Strategy 2013-2015 and 2020 TEQ Strategic Marketing Plan
 Wide Bay Burnett Sport and Recreation Strategy (2010)
 Wide Bay Health Service Strategic Plan 2015 - 2019
 Wide Bay Burnett Regional Plan 2011
 Fraser Coast Destination Tourism Plan 2015-2020
 Hervey Bay Esplanade Tourist Precinct Master Plan 2015

Are there any issues that may impact on the commencement and/or completion of this project by the estimated project completion date? *

E.g. development approval, licences, project site, road reserve, native title, cultural heritage, strategic cropping or any other land issues.

All Regulatory approvals will be managed through Council as the Assessment Manager with SARA as a referral agency.

Operational Works Development application required due to its coastal situation.
Building applications required for some structures.

Breakdown of project costs

Breakdown of eligible and ineligible costs

Eligible: \$ | Ineligible: \$70,280

Enter the Eligible and Ineligible costs underneath each tab below.
See Attachment 2 of program guidelines for full list of ineligible works.

Eligible: \$ | Ineligible: \$70,280

Description	Eligible costs
Skate Park Component as detailed in the attached Cost Est	\$ 970241
Seafront Oval Enhancement Component as detailed in the	\$ 688914
Car parking Facilities Component - detailed in attached Co	\$ 905507

What is the contingency percentage for this project? Provide details of the basis of the project cost estimate and project cost contingency. *

Design and Construct Contingency is set at 10%. Car parking contingency is set at 20% - Council will absorb 10% of this contingency cost as an ineligible cost against the project and fund it from

Project cost estimates for the Skate Park and Oval enhancements have been provided by Tract Consultants - the design consultants for this project.

Other financial contributions \$0

Please indicate sources, value and approval status of all funding contributions to the project.

Example:
Department, Commonwealth Grant, not approved, \$100,000

Do not include in-kind contributions in this section.

Funding contributor	Contribution description	Approved	Amount
Total eligible project costs			\$2,564,662
Total project costs			\$2,634,942

Subsidy percentage requested 51.5 %

If requesting a subsidy percentage higher than 60%, please provide an explanation below.

Subsidy Requested \$1,320,800.93

Has the council contribution been approved? *

Please confirm:

- if council's 2017-18 financial contribution has been approved
- if there is a commitment to co-fund from the 2018-19 budget, if applicable.

This project has been approved in the 2017-18 adopted Budget with Council's contribution approved in the 2017-18 budget year.
An extract from the approved Budget is attached.

Attached documents

Fraser Coast Regional Council - Project Plan - Pialba Youth Precinct.pdf	06/10/2017, 1:58 pm
Cost_Benefit_Analysis_-_Pialba_Youth_Precinct.pdf	06/10/2017, 1:58 pm
Cost Estimates combined.pdf	06/10/2017, 1:58 pm
Hervey_Bay_Esplanade_Tourist_Precinct_Master_Plan_FINAL.pdf	06/10/2017, 1:58 pm
Adopted 2017_18_Capital_Budget_extract.pdf	06/10/2017, 1:58 pm
Economic Impact Analysis - idTools.pdf	06/10/2017, 1:58 pm
Pialba_Esplanade_Detailed_Master_Plan-2016.pdf	06/10/2017, 1:58 pm
CVs Delivery Management.pdf	06/10/2017, 1:58 pm
Fraser Coast Regional Council Procurement Policy.pdf	06/10/2017, 1:58 pm
Fraser Coast Regional Council Infrastructure Asset Management Plan.pdf	06/10/2017, 1:58 pm
Fraser Coast Regional Council Operational Plan 2017-18 excerpt.pdf	06/10/2017, 1:58 pm
Extract Council Minutes 18 January 2017.pdf	06/10/2017, 1:58 pm
FCRC_Ordinary_Meeting_#13_270917_Minutes - Extract.pdf	06/10/2017, 1:58 pm
Project Priorisation - Minutes_Executive_Management_Meeting_-280917.pdf	06/10/2017, 1:58 pm
Fraser Coast Destination Tourism Plan - 2015-2020 - Extract.pdf	06/10/2017, 1:58 pm
Economic Development Strategy and Implementation Plan - adopted Council 29 July 2015 - extract.pdf	06/10/2017, 1:58 pm
WBB Regional Sport and Recreation Strategy Extract.pdf	06/10/2017, 1:58 pm
Wide Bay Burnett Regional Plan 2011 Extract.PDF	06/10/2017, 1:58 pm
Wide Bay Health Service Strategic-plan-2015-2019.pdf	06/10/2017, 1:58 pm
Qld Health - Health and Wellbeing Strategic Framework 2017 -2026.pdf	06/10/2017, 1:58 pm
qld-drive-tourism-strategy extract.pdf	06/10/2017, 1:58 pm
LGGSP 2017-19 Fraser Coast Regional Council Certification.pdf	06/10/2017, 1:58 pm